NURIOOTPA BOWLING CLUB INC.

BY-LAWS AND POLICIES

Adopted 12th July 2021

Revised 19th November 2024

BY-LAWS AND POLICIES OF NURIOOTPA BOWLING CLUB INC.

Club By-Laws and Policies Overview

The Nuriootpa Bowling Club has established various by-laws and policies to ensure the effective management and well-being of the club.

The document outlines the by-laws and policies of the Nuriootpa Bowling Club Inc., including regulations on attire, greens protection, smoke and vape-free areas, and guidelines for life membership and selectors.

Bowls Attire Regulations

The club mandates that all members wear black trousers, shorts, skirts, or skorts as part of the uniform, which must also feature the Australia Bowls Logo.

- Adopted on 14th May 2024.
- Uniform colour specified as black for all lower garments.
- All clothing must include the Australia Bowls Logo.

Greens Protection Policy

This policy aims to protect the bowling greens from damage caused by improper bowl delivery, ensuring the longevity and quality of the playing surface.

- Introduced to prevent heavy impacts from bowls on the greens.
- Defines "dumping" as bowls leaving the hand more than 30 cm from the green.
- Members are responsible for reporting dumping incidents to committee members.
- Warnings and coaching will be provided to offenders; repeated offenses may lead to suspension.

Smoke and Vape Free Policy

The club has implemented a smoke and vape-free policy to protect non-smokers and maintain a healthy environment for all participants.

- Recognizes the health risks of environmental tobacco smoke.
- Applies to all members, employees, and visitors.
- Smoking is only allowed in designated outdoor areas.
- First offense results in a warning; subsequent offenses may lead to suspension from events.

Bowls Identification Guidelines

The club has specific guidelines for marking bowls during matches between club sides in the same division to avoid confusion.

- Visiting side in minor rounds must mark bowls with a red sticker.
- Lower placed side in major rounds must also use a red sticker.

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Life Membership Criteria

Criteria for awarding life membership to club members are based on years of service and contributions to the club.

- Minimum of 15 years of continuous membership required.
- Must demonstrate excellence in at least two categories: player, board member, or voluntary worker.

Selection Committee Responsibilities

The Selection Committee is responsible for fair and unbiased selection of players for various pennant sides, ensuring merit-based decisions.

- Chair of Selectors elected annually.
- Selection criteria include performance, team spirit, and commitment to club goals.
- Selection meetings are held regularly to ensure transparency and communication.

Grievance Procedures for Selection

Members with grievances regarding selection processes are encouraged to follow established procedures to address their concerns.

- Grievances should be directed through the club's grievance procedure.
- No interference with the Club Selection Board is permitted without authorization.

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Club By-Laws

Bowls Attire - Adopted 14th May 2024

Greens Protection Policy
Smoke & Vape Free Policy
Policies - Adopted 19th November 2024

1. **Bowl Identification – 2 Club Sides Meet in the Same Division**
2. **Life Membership Guidelines**
3. **Appointment of Selectors – Selection Committee**
4. **Selection – Pennant Sides**

By-Laws – Adopted 12 July 2021

BOWLS AUSTRALIA POLICIES
https://bowls.com.au/about-ba/key-documents/constitution-and-policies/
Affiliation and Eligibility to Play Policy
Player and Club Clearance Policy
Appeals Policy
Artificial Devices – Wheelchairs and Bowlers Arms Policy
National Merchandise Program Logo Policy (Dress regulations)
Bowls Testing Policy
Disciplinary Policy
Instantaneous Penalties Policy
National Integrity Framework
Personal electronic Devices Policy
Weather Policy

Bowls Attire

At the AGM 2024, the following Motion that clarified the Club Uniform was put to those in attendance:

“The colour of the trousers, shorts, skirts, or skorts worn as part of the Nuriootpa Bowling Club uniform be only black.”

Motion Carried. In order to meet the requirements of our registered uniform all clothing is to include the Australia Bowls Logo.

Bowls Australia Logo

Greens Protection Policy

This policy has been introduced to protect our new playing surface from the heavy impact from bowls being dumped or dropped from the bank and on our greens.

Our new green is a core asset of the club, and very expensive to repair or replace. Besides damaging our green, 'dumping' detracts from a bowler's performance.

A dump is defined as a bowl, when delivered, is likely to cause impact to the bowling surface.

Bowls likely to cause damage are those that leave the hand in excess of 30 cm or 12 inches from the surface of the green.

The habit of dropping bowls onto the green while standing on the bank at the start of the game must also cease. Care must be taken when replacing a bowl back on the green.

This policy also acknowledges that through remedial practices the vast majority of bowlers should be able to continue to enjoy bowling.

Guidelines during games

Social, night owls, tournaments or practice.

It is the responsibility of all members to protect our greens.

Should you see someone you think is dumping please report to Committee member, Night Owls coordinator, or Tournament director. They will then review and confirm if the player is causing damage to the green.

If the bowler is deemed to be damaging the green, they will be given a warning and offered assistance via coaching/instruction on how to modify their delivery.

If dumping continues they should be offered the use of a dump mat or bowling arm immediately.

If the player refuses to take up any option listed above and continues to dump their bowls they will be suspended from bowling.

Pennant and State Events

It is the responsibility of all members to protect our greens.

Should you see someone you think is dumping please inform the umpire of the day immediately.

The umpire must then discretely review the bowler. If they believe the bowler is causing damage to the green, they will warn the player with the appropriate team manager and skipper, that they are damaging the green. They will be asked to modify their delivery and be offered the use of a dump mat immediately.

If the player refuses a dump mat, and continues to dump their bowls, they will be told they can no longer play, and must retire from the game, but may be allowed a substitute player as per DR2.3

If the offending bowler refuses to leave the green, then that player will be considered to be a defaulting player and will forfeit the game to their opponent as per Law C2 and Law C10, and no substitute will be allowed.

Smoke & Vape Free Policy

PHILOSOPHY

Nuriootpa Bowling Club recognises that exposure of non-smokers to environmental tobacco smoke is irritating and hazardous to health and that non-smokers should be protected.

Legislation and the legal duty of care also provide clear reasons to have a smoke / vape free organisation. Under common law Nuriootpa Bowling Club has a legal duty to ensure that employees, visitors and members are not exposed to potentially harmful situations.

Occupational health and safety legislation requires employers keep workplaces they are in charge of safe and without risk to the health of any person. Nuriootpa Bowling Club also recognises that outdoor smoke-free areas help to reduce cigarette-butt litter and provide a substantial cost saving through reduced clean-up costs and reduced fire risk.

Accordingly, Nuriootpa Bowling Club have adopted the following Policy to enable players, coaches, team managers and all other officials and spectators to participate in the game of bowls in a smoke-free, healthy and safe environment.

For avoidance of any doubt, E-Cigarettes are considered a form of tobacco smoke and are included under the Policy.

For the avoidance of doubt, smoking at any organised bowls event at Nuriootpa Bowling Club shall only be permitted in designated outdoor smoking areas.

APPLICATION

This Policy is binding on all Members and has the same effect as a provision of the Nuriootpa Bowling Club Constitution. This Policy also applies to all employees and visitors to Nuriootpa Bowling Club.

SMOKE - FREE AREAS

The following areas shall be smoke-free at all times:

- The green;
- The bank;
- All indoor areas;
- All covered and enclosed outdoor areas;
- All outdoor dining areas;
- All al-fresco dining areas; and
- Within ten (10) metres of any entrance.

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Smoke & Vape Free Policy

For the avoidance of doubt, shall apply to any player, umpire, measurer, umpire, Member, visitor, spectator or any other person, whether or not acting in an official capacity.

Events covered under this policy are:

- Social Bowls;
- Visitations by other Clubs;
- Tournaments and Carnivals;
- Championship events (Club, Zone, State, National).
- "Roll Ups" and Night Owls.

PENALTIES

The following penalties shall apply to any player found to be in breach of this Policy.

First Offence
The Controlling Body shall advise the person of the Policy and the requirement to adhere to its contents.

Subsequent Offence(s)
On the second occasion, the person will be given an official warning by the Controlling Body. The skip of the team and manager/Coach in a sides game shall also be advised of the warning.

Repeated or Flagrant Breaches
In respect of the person or the person's team, failure to comply with the Policy may result in the following:

Social Bowls events, Visitations, Tournaments and Carnivals.
Suspension from participating in any equivalent bowls event for a period as determined by the Match Committee.

REPORTING

Any person may report an incident if they feel there has been a breach of this Policy by a person or persons.

In the first instance, complaints should be reported to the Controlling Body.

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BY – LAWS

1. BOWL IDENTIFICATION – TWO CLUB SIDES MEET IN THE SAME DIVISION

1.1 When two Club Sides in the same Division play one another in the Minor Rounds the Side named as the VISITING SIDE shall have Bowls marked with a coloured sticker. (Red)

1.2 When two Club Sides in the same Division play one another in the Major Rounds the lower placed side shall have Bowls marked with a coloured sticker. (Red)

2. LIFE MEMBERSHIP GUIDELINES Adopted August 10th 2009

2.1 For a Full Member to be elected a Life Member of the Club the following criteria should be considered.

2.1.1 Years of continuous Membership, Consensus of Board Members supported a Minimum of 15 years.

2.1.2 For a Full Club Member to be considered for nomination for Life Membership the Member should have displayed excellence in any TWO of the following categories as a –

- Player
- Board Member
- Voluntary Worker

2.2 For Further information see the Club Constitution and Rules 9.2 and 11.

BY-LAWS AND POLICIES OF
NURIOOTPA BOWLING CLUB

3. APPOINTMENT OF SELECTORS – SELECTION COMMITTEE

3.0 CHAIR OF SELECTORS

The Chair of Selectors shall be elected by the Members of the Club at the Annual General Meeting and shall hold office for a term of one (1) year, but may be eligible for re-election.

3.0.1 The Role of the Chair of Selectors

3.0.1.1 At the start of the season, and in conjunction with the Appointed selectors, arrange a time and day for regular Selection Meetings.

3.0.1.2 Oversee the selection process to ensure that it is fair and free from bias and discrimination.

3.0.1.3 The chairperson shall not have a deliberate vote in selection, but in the unlikely event of a tied vote, the Chairperson shall have a casting vote.

3.0.1.4 Provide Selectors with an up-to-date list of eligible Pennant players.

3.0.1.5 Ensure that selectors consult regularly with Skips and side managers regarding their teams and performance.

3.0.1.6 As soon as possible after each selection meeting, advise members by ensuring that the Selection Board is updated, and the teams are forwarded to the Leader for publication of selected positions.

3.0.1.7 As soon as possible after each selection meeting ensure selectors advise members of changes in selection for their respective divisions.

3.0.1.8 Ensure that the drivers, umpires, and duty rinks are allocated for the week and records are kept accordingly.

Any other duties as prescribed by the Board.

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3.1 SELECTION CRITERIA

3.1.1 Commitment to the goals of the Nuriootpa Bowling Club pennant success.

3.1.2 Consideration will be given to players' performance, ability, competitiveness, consistency, team spirit, club loyalty, dependability, and responsibility.

3.1.3 Compatibility must be balanced to allow the best possible chances of success.

3.1.4 Individual aspirations will be recognized as far as possible but not upset the team balance.

3.1.5 Consideration will be given to the attitude of players to practice, fellow players and members of the club.

3.1.6 Selected players who are unavailable for one or more weeks are to be selected on merit on their return. Players will not be automatically re-selected in the same team or division.

3.1.7 All selectors shall, if they have the knowledge which would assist, be encouraged to contribute to the final selection.

3.1.8 In the event that rotation of players is necessary within that pennant competition, consideration must be given to members who make themselves available on a regular basis.

3.1.9 Appointment as a selector shall not hinder the Selection chances of promotion, similarly, a Selector cannot be saved from demotion.

3.1.10 If a player becomes unavailable after selection has been completed (Selection Board and Newspaper) the Chairperson shall discuss the replacement with the appropriate Side Selectors affected.

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3.2 SELECTIONS COMMITTEES:

All Selection Committees (Saturday and Thursday AM & PM) shall be elected by the Members of the Club at the AGM.

3.2.1 Selection Committee for Saturday Pennants

For all Divisions, one selector per Side shall be elected.

Side Manager to be appointed by the Selection Committee prior to the first game. Side Manager is proxy selector.

The prime responsibility of the Selectors is to jointly select all of the Saturday Pennant Sides.

3.2.2 Selection Committee for Mid-Week AM Pennants

Two Selectors per Side one of whom may be the Side Manager.

Side Manager is proxy Selector.

3.2.3 Selection Committee for Mid-Week PM Pennants

One Selector per Side/Colour and one separate Side/Colour Manager

Side Manager is proxy Selector.

The prime responsibility of the Selectors is to jointly select all of the Mid-Week Pennant Sides.

3.2.4 All Selectors shall hold office for a term of one (1) year but may be eligible for re-election.

3.2.5 Selector Positions not Filled

The Chair of Selectors, in consultation with the Selection Committee, shall fill any Selector positions not filled at the AGM.

3.2.6 Players Responsibilities

3.2.6.1 Each player is responsible for his/her own decision to play, consistent with availability, health and weather.

3.2.6.2 Having initially agreed to play in a Pennant Team fulfil all duties that are required of them.

3.2.6.3 If a player has any issue that they wish to resolve, other than selection, they should take it up through the bowling club's grievance procedure.

3.3 PLAYERS FOR ASSOCIATION / REGION MATCHES

Selection of Players for Association and Region Matches will be made by the Chair of Selectors and the top Saturday Division Selectors.

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4 SELECTION – PENNANT SIDES

4.0 THE SELECTION COMMITTEE

4.1 The Selection Committee as set out in By-Law No. 3 shall have the powers and responsibilities as defined within the Constitution and Rules of the Nuriootpa Bowling Club Inc. and also those as defined by the Club Board of Management.

4.2 The Selection Committee shall undertake selections at a fixed time and place each week as may be determined or varied by the said committee.

4.3 The Selection Committee shall ensure that Selection is based on merit and that priority is given for sides in the following order:-

4.3.1 **Saturday Pennants**

4.3.1.1 TOP DIVISION: The best available side. Should two (2) sides be nominated and accepted to play in the Top Division, then a best Side and a next best Side be selected.

4.3.1.2 SUBSEQUENT DIVISIONS: The next best available sides. Should two (2) sides be nominated and accepted to play in these Divisions, they will be selected by way of equal or near equal Sides. Should three (3) sides be nominated and accepted to play in these Divisions, they will be selected by way of the best Side and two (2) next best Sides selected by way of equal or near equal Sides.

4.3.2 **Mid-Week AM Pennants**

Sides selected in accordance with the appropriate Rotation Policy. Should two (2) Sides be nominated and accepted to play Mid-Week AM Pennants, then a best Side and a next best Side will be selected.

4.3.3 **Mid-Week PM Pennants**

4.3.3.1 TOP DIVISION: The best available side
Should two (2) sides be nominated and accepted to play in the Top Division, then a best side and a next best side to be selected.

4.3.3.2 SUBSEQUENT DIVISIONS: The next best available sides
Should two (2) sides be nominated and accepted to play in these Divisions, they will be selected by way of equal or near equal Sides. Should three (3) sides be nominated and accepted to play in these Divisions, they will be selected by way of the best Side and two (2) next best Sides selected by way of equal or near equal Sides. Sides in the lowest Division will be selected in accordance with the appropriate Rotation Policy.

4.4 Side Managers

Side Selectors, in consultation with the Chair of Selectors, shall prior to the first game in any season appoint Side Managers who shall be responsible for, but not limited to the following –

4.4.1 Card draw and results sheet on game day>

Enter teams into BowlsLink system prior to play and enter results before 8:00pm on day of play for home team and confirm results by 8:00pm next day for the away team.

4.4.2 Liaise with skips and other players and, where necessary, convey relevant match information to the members of the Selection Committee.

4.5 **GRIEVANCE PROCEDURES – SELECTION**

Club Members who have a grievance re selection should follow the procedures as out- lined in "Grievance Procedures – Selection as published by the Selection Committee.

4.6 CLUB SELECTION BOARD

No member shall be permitted to interfere with or alter any information on the Club Selection Board unless authorised by a member of the Selection Committee.
Any penalties for unauthorised action/s may be determined by the Club Board of Management.

Adopted 12 July 2021

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